

## PROGRAM LEADERS FOR CAMPS

Work Location: Halifax

Dates: February Break, March Break, Summer

Positions: 2-3 Full-time 30-35 hours per week, 2 spare

Rate of pay: negotiable

Are you creative? Tech savvy? Fun loving and enthusiastic?

- Have you worked/volunteered with kids or youth: coaching, teaching, camp counselor, afterschool programs?
- Do you enjoy working with people, particularly young people?
- Are you comfortable with new technologies?

Can you demonstrate a proficiency in some or all of the following:

- Stop motion animation / Claymation
- Computer Animation (Anime Studios, Flash)
- Video game design (Gamemaker 7, RPG Maker XP)
- 2D Graphics (Paint Dot Net, Blender)

Responsibilities of Program Leaders include:

- Look after the welfare of campers in group: encourage inclusiveness; promote a friendly and fun atmosphere.
- Interact with campers, staff and parents in a friendly and respectful manner.
- Conduct instructional sessions with campers in designated areas of expertise.
- Contribute to database of lesson plans with fresh ideas.
- Assist campers as needed to follow computer and other instructions.
- Oversee and lend guidance to Junior Staff and Volunteers.
- Organize and lead instructional sessions, games and activity sessions.
- Oversee preparation of camper's take-home projects.

Program Leaders will be required to submit daily reports, documenting individual camper and group progress through the programs.

To apply:

- Submit a detailed cover letter and resume to [jobs@artechcamps.com](mailto:jobs@artechcamps.com)
- Identify your area(s) of expertise.
- Include sample activity and lesson plans – see attached instructions and template.
- Include at least three references.

*Acceptable file formats include MS Word or PDF.*

## Sample activity/lesson plans

As a Program Leader you will have instructional material available to you to teach. Artech relies on its Program Leaders to contribute fresh new ideas to existing programs. Demonstrate your ability to research new materials and submit fresh ideas.

Submit two 1.5 hour lesson plans for two different camps featured on our website for summer 2010.

*\*Bilingual Applicants: please submit plans in both English and French.*

## Lesson Plan Format

**Lesson Title:** *remember who your audience is!*

**Overview**

**Outcomes:** describe what specific skills participants will learn or gain.

**Detailed Lesson Plan:** Outline steps to complete lesson or project. Include time frame allotted for different parts of the lesson.

**Materials/equipment** required.

**Additional comments:** suggest ways to vary the lesson or to target different age groups.

Please use accompanying template.  
You may continue on back of page if more space is needed.

Your Name	Date
Lesson/Project Title	
Overview	
Outcomes	
Lesson Description (allotted time)	
Required Materials and Equipment	
Additional Comments and Suggestions	